

**STARTRIGHT TRAINING LTD (Coronavirus) COVID - 19 RISK ASSESSMENT**

**Risk Assessment: January 2025**

**Site Location:** Startright Training Ltd, Unit 15 Rowan Court, Crystal Drive, Smethwick, B66 1RB

**Background giving rise to this assessment: Coronavirus (COVID-19) Spread and Government Advice**

ACTIVITY/LOCATION/ SITUATION	HAZARD/RISK	ACTION REQUIRED	BY WHOM	DATE COMPLETED
<b>Startright Training, Construction centre training and portfolio office work</b>	<ul style="list-style-type: none"> <li>Risk of coronavirus infection spreading to students and staff at startright.</li> </ul>	<ul style="list-style-type: none"> <li>Managers to regularly check the latest government advice and to ensure the advice is shared and followed. To share key information about hygiene daily. Staff to remind students daily. Resources are 'Catch it, Bin it, Kill iT' poster and hand-washing facilities. students, staff and visitors should wash their hands:                             <ul style="list-style-type: none"> <li>before leaving home</li> <li>on arrival at Startright</li> <li>after using the toilet</li> <li>after breaks and activities</li> <li>before food preparation</li> <li>before eating any food, including snacks</li> <li>before leaving Startright</li> </ul> </li> </ul> <p><u>Soap and water is more effective than using sanitisers</u></p>	<ul style="list-style-type: none"> <li>S. Grice / All students and staff</li> </ul>	<ul style="list-style-type: none"> <li>06th January 2025 and on-going</li> </ul>
		<ul style="list-style-type: none"> <li>Students and adults are advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in the bin. If you don't have any tissues available, they should cough and sneeze into the crook of their elbow.</li> </ul>	<ul style="list-style-type: none"> <li>All staff.</li> </ul>	<ul style="list-style-type: none"> <li>On-going</li> </ul>
		<ul style="list-style-type: none"> <li>Continued Instillation of more hand sanitisers around the entrances and exits.</li> </ul>	<ul style="list-style-type: none"> <li>S. Grice</li> </ul>	<ul style="list-style-type: none"> <li>on-going</li> </ul>
		<ul style="list-style-type: none"> <li>Order more sanitising gels and antibacterial soap / disposable paper towels.</li> </ul>	<ul style="list-style-type: none"> <li>S. Grice</li> </ul>	<ul style="list-style-type: none"> <li>on-going</li> </ul>
	<ul style="list-style-type: none"> <li>Student/Adult is unwell and it is believed that they have been exposed to COVID-19.</li> </ul>	<ul style="list-style-type: none"> <li>Call NHS 111 and parent (if child) or relative (if adult) and explain reasons for suspicions of exposure and ask for the parent to come to Startright. Call 999 if they are seriously ill or injured or their life is at risk.</li> </ul>	<ul style="list-style-type: none"> <li>All staff.</li> </ul>	<ul style="list-style-type: none"> <li>If necessary and ASAP</li> </ul>
		<ul style="list-style-type: none"> <li>Student / Adult is sent to main office and will be seated in this Room. Explain to them that they are safe and that you will close the door – make sure that they can be monitored at a safe distance and the window is open for ventilation.</li> </ul>	<ul style="list-style-type: none"> <li>All staff.</li> </ul>	<ul style="list-style-type: none"> <li>If necessary and ASAP</li> </ul>
		<ul style="list-style-type: none"> <li>They should avoid touching people, surfaces and objects and be advised to cover their mouth and nose with a disposable tissue when they cough or sneeze and put the tissue in the bin. If no bin is available they should put the tissue into their pocket or up their sleeve for disposing of later. If you don't have any tissues available, they should cough and sneeze into the crook of their elbow.</li> </ul>	<ul style="list-style-type: none"> <li>All staff.</li> </ul>	<ul style="list-style-type: none"> <li>If necessary and ASAP</li> </ul>

**STARTRIGHT TRAINING LTD (Coronavirus) COVID - 19 RISK ASSESSMENT**

**Date of Risk Assessment: January 2025**

**Site Location:** Startright Training Ltd, Unit 15 Rowan Court, Crystal Drive, Smethwick, B66 1RB

**Background giving rise to this assessment: Coronavirus (COVID-19) Spread and Government Advice**

		<ul style="list-style-type: none"> <li>Startright premises will need to be deep cleaned once they have left.</li> </ul>	<ul style="list-style-type: none"> <li>Staff</li> </ul>	<ul style="list-style-type: none"> <li>ASAP</li> </ul>
	<ul style="list-style-type: none"> <li>A case of COVID-19 (student or adult) is confirmed at our settings.</li> </ul>	<ul style="list-style-type: none"> <li>Contact with the local Public Health England Protection Team will be made to discuss the case, identify people who have been in contact with them and to advise on any actions or precautions that should be taken. An assessment of each education setting will be undertaken by the Health Protection Team with relevant staff. Advice on the management of students and staff will be based on this assessment.</li> </ul>	<ul style="list-style-type: none"> <li>Management</li> </ul>	<ul style="list-style-type: none"> <li>If necessary and ASAP</li> </ul>
		<ul style="list-style-type: none"> <li>The Health Protection Team will also be in contact with the patient directly to advise on isolation and identifying other contacts, and will be in touch with any contacts of the patient to provide them with appropriate advice. Advice on cleaning of communal areas and toilets will be given by the Health Protection Team.</li> </ul>	<ul style="list-style-type: none"> <li>Management</li> </ul>	<ul style="list-style-type: none"> <li>If necessary and ASAP</li> </ul>
		<ul style="list-style-type: none"> <li>If there is a confirmed case, a risk assessment will be undertaken by the educational establishment (Startright) with advice from the local Health Protection Team. In most cases, closure of the education setting will be unnecessary but this will be a local decision based on various factors such as establishment size and pupil mixing.</li> </ul>	<ul style="list-style-type: none"> <li>Management</li> </ul>	<ul style="list-style-type: none"> <li>If necessary and ASAP</li> </ul>
<b>Startright Training Ltd sites close on advice of Public Health England.</b>	<ul style="list-style-type: none"> <li>Pupils are missing education and falling behind in their learning and qualifications.</li> </ul>	<ul style="list-style-type: none"> <li>Due to the nature of the construction qualification it is difficult to provide work to students outside of the training facility, however; Startright staff are still available for advice and guidance via telephone (during business hours) and email. The website is also available for qualification information.</li> </ul>	<ul style="list-style-type: none"> <li>Management / S. Grice / M. Neville</li> </ul>	<ul style="list-style-type: none"> <li>If possible / necessary</li> </ul>
		<ul style="list-style-type: none"> <li>Management will distribute text messages to parents to inform them of the reopening of the training facility and / or relevant necessary information. Startright is in continued communication with points of contact with schools by email or telephone.</li> </ul>	<ul style="list-style-type: none"> <li>Management / S. Grice / M. Neville</li> </ul>	<ul style="list-style-type: none"> <li>If necessary and ASAP</li> </ul>
<b>Further information can be found at:</b>		<p><a href="https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings</a></p>	<ul style="list-style-type: none"> <li>S. Grice</li> </ul>	<ul style="list-style-type: none"> <li>If necessary</li> </ul>
		<ul style="list-style-type: none"> <li>On 02nd March 2020 the DfE launched a new helpline:</li> <li>Parents and young people can contact the helpline: Phone: 0800 046 8687 Email: <a href="mailto:DfE.coronavirushelpline@education.gov.uk">DfE.coronavirushelpline@education.gov.uk</a> Opening hours: 8am to 6pm (Monday to Friday)</li> </ul>	<ul style="list-style-type: none"> <li>S. Grice</li> </ul>	<ul style="list-style-type: none"> <li>If necessary</li> </ul>
		<ul style="list-style-type: none"> <li><b>No school should close in response to a suspected (or confirmed) COVID-19 case unless directed to do so by Public Health England.</b></li> </ul>	<ul style="list-style-type: none"> <li>DfE</li> </ul>	<ul style="list-style-type: none"> <li>If necessary</li> </ul>
<b>Signed by:</b>	<ul style="list-style-type: none"> <li>Email signatures.</li> </ul>	<ul style="list-style-type: none"> <li>The Directors of Startright Training Limited.</li> </ul>	<ul style="list-style-type: none"> <li>S.Grice / <a href="mailto:stephen@startright-training.co.uk">stephen@startright-training.co.uk</a> and M. Neville / <a href="mailto:mark@startright-training.co.uk">mark@startright-training.co.uk</a></li> </ul>	<ul style="list-style-type: none"> <li>06 January 2025</li> </ul>